



USAID | SOUTH SUDAN

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READVERTISEMENT OF THE JOB ANNOUNCEMENT ANNOUNCEMENT NO: VA-13-13 (Juba). ALL PREVIOUS APPLICANTS ARE REQUIRED TO REAPPLY.

- OPEN TO:** All interested and qualified South Sudanese. Current mission employees serving a probationary period are not eligible to apply.
- POSITION:** Civil Engineer
- OPENING DATE:** Friday: July 25, 2014
- CLOSING DATE:** Friday: August 15, 2014 4:30 p.m.
- WORK HOURS:** Full-time; 40 hours/week
- POSITION GRADE:** FSN-11.

The United States Agency for International Development (USAID) South Sudan is seeking applications for the position of Civil Engineer in the Economic Growth Office.

JOB SUMMARY

The Civil Engineer is responsible for providing a full range of engineering services and technical advice to USAID's programs in South Sudan. These include: planning, infrastructure design, construction supervision, contract management, coordination, monitoring, information gathering, needs analysis, evaluation, and representing the Mission in discussions with Republic of South Sudan (RSS), development partners, USAID contractors and grantees, official visitors, and other stakeholders in the programs. S/He is the responsible program manager and Contract Office's Technical Representative (COTR) for major infrastructure rehabilitation projects financed by USAID, and prepares documents to review funding proposal and project results. S/He exercises considerable autonomy in making technical judgments, evaluations and decisions, and travels extensively in South Sudan to fulfill these duties.

MAJOR RESPONSIBILITIES

- Provides the full range of engineering analysis and support services involving planning, implementation, and evaluation of programs and proposed activities. Keeps abreast of current developments in the infrastructure/reconstruction sectors including recent technological developments, host country needs and capabilities, plans of other donors, national concerns, issues, trends and changes in RSS policies and regulations.

- Provides oversight of large, complex construction activities that are implemented under complex social and political environments. Advises and assists implementing agencies, contractors and others on the implementation of assigned USAID-financed activities including compliance with terms of contracts, grant agreements, contract administration and enforcement, procurement of goods and services, project coordination and scheduling, financial matters and compliance with USG and USAID regulations. Participates in negotiations with RSS and state-level agencies on program agreements, formal understandings, contracts and their modifications.
- Prepares reports and documents for input into Mission annual reports and operation plans and to meet other Mission reporting requirements; drafts speeches and talking points for senior Mission management; drafts sections of USAID's annual reports as relevant to expertise and program management responsibilities.
- Provides advice and assistance in evaluating the impact of USAID-funded infrastructure activities on achieving the Mission's development objectives. Mentors and coaches USAID staff engaged in engineering and construction.
- Takes initiative to work independently, supervise and mentor diverse teams and staff, and manage contractors and grantees. Demonstrates outstanding communication (verbal, written, presentation) and interpersonal skills.
- Maintains liaison contacts with RSS officials and other South Sudan stakeholders at the technical level, including private sector firms, civil society organizations and government institutions. Works closely with RSS officials and plays a lead role in USAID administration of construction activities and USAID-financed contractors and service providers.
- Serves as the Contract or Agreement Officer's Representative (COR or AOR) for multiple USAID funded projects under the South Sudan Infrastructure Services Project and the UNOPS cooperative agreement, exercising powers delegated by the Contracting or Agreement Officer. Participates in special projects, as assigned, and contributes regularly to the Offices participatory management team.
- Supports other USAID technical offices and teams, providing technical reviews of reports and conducting site visits as necessary. Provides engineering services for work on USAID facilities. Serves as Mission Environment Officer (MEO), assuring compliance of all USAID projects with federal regulations and agency policy for assessing, monitoring, and mitigating environmental risks associated with development programs.

EDUCATION (10): Minimum of a BSC Civil Engineering degree is required. Master's degree preferably in Civic Engineering is desired.

EXPERIENCE (20): A minimum of five years of progressive experience in program related work, which included knowledge in Engineering and Construction, architectural and compliance guidance. Writing analytical reports and using data to improve effectiveness of the work product is required.

LANGUAGE (10): Level 4 (fluent) in spoken and written English.

KNOWLEDGE, SKILLS AND ABILITIES (60): Work requires mastery of the management and techniques of construction management sufficient to ensure that projects are completed in a timely manner and in full compliance with USG and USAID regulations. A solid knowledge of construction management practices based upon experience is desirable. Must know the commercial environment and the capacity of national and State level counterparts. The work requires that this knowledge be specific to, or related to, the logistical and security constraints prevalent in conflict areas and in remote parts of South Sudan. The ability to independently organize, prioritize and follow through on all assignments is required. Proficiency in standard operating and application software (Windows, Microsoft Word, Excel and Outlook) is required.

COMPENSATION PACKAGE

Position Grade Level: FSN-11. Starting salary and grade will be determined on the basis of qualifications, work experience, and/or previous/current salary history. The salary range for this position is \$33,701- \$ 50,549. In addition there are various allowances amounting to approximately 35% of the salary. For this position the allowance range is \$12,882-\$14,853.7 as per the current U.S. Government Local Compensation Plan for South Sudan.

HOW TO APPLY

Applicants are required to submit an application package on the Employment Application Form along with a cover letter of interest, which clearly describes individual's qualifications for this position, and their CV to USAID by email to: jubahr@usaid.gov OR deliver one copy to: USAID/South Sudan, Juba. Applications box is outside Consular Entrance. The DS-174 form is available on the US Embassy web site:
http://southsudan.usembassy.gov/job_vacancies.html

Required Documents

1. Cover Letter of Interest (including vacancy # of the position)
2. An up-to-date Resume/C.V.
3. USAID Application Form (to be filled out completely)

Note:

- Only short-listed candidates will be notified
- This vacancy is only open to nationals of South Sudan

- Application submissions without the required USAID Employment Forms and supporting documents will not be considered
- No in-person appointments or telephone calls will be entertained
- In-house candidates must apply through their supervisors

A strong and clear cover letter expressing reason for interest in the position and describing candidate's qualifications and contributions which they can provide to USAID operations are required. The successful applicant must be able to obtain and retain the required USG medical and security clearances. Applicants who do not provide the required documents stated above shall not be considered. Closing date for submission of applications is August 15, 2014 Juba, South Sudan time. Please note that only short-listed candidates will be contacted for an interview.

It is the policy of the United States government to ensure equal employment to all persons without regard to race, color, religion, sex, national origin, age, disability, or sexual orientation.